

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

**Board of Education  
Special Concurrent Meeting**

**SEPTEMBER 14, 2017  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusd.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Castillo-Covert, Vice President/Clerk  
Bill Farris  
Tim Johnson, President  
Kurt Rockwell  
Michael Scott

Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

10. CONSTRUCTION ADMINISTRATION

10.6 Approval to Add Change Order #2 to the Agreement with Bowman Asphalt, Inc. for Knox Road and North Parking Lot Slurry and Striping as Part of the Burroughs High School Modernization Project

10.7 Approval to Add Change Order #1 to the Agreement for Phase 2 with USS Cal Builders, Inc. to Execute Various Out-of-Scope Electrical and Low Voltage Services at the Burroughs Modernization Project

11. BUSINESS ADMINISTRATION

11.6 Approval of Bid Selection for Dairy Products for the 2017-18 School Year

14. ADJOURNMENT

10. CONSTRUCTION ADMINISTRATION

10.6 Approval to Add Change Order #2 to the Agreement with Bowman Asphalt, Inc. for Knox Road and North Parking Lot Slurry and Striping as Part of the Burroughs High School Modernization Project

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BACKGROUND INFORMATION: In December of 2012, the district received a grant from the Department of Defense (DoD) - Office of Economic Adjustment (OEA) for approximately thirty-one million dollars for the modernization of Sherman E. Burroughs High School (BHS). In response to that grant, the district initiated design and construction phase services to complete execution of the project. As the asphalt work draws to completion, it becomes evident that the northbound Knox Road as well as the northwestern-most parking lot both need additional work to provide a safe, smooth, and correctly marked pathway. This work was not included in the prime trade contract as bid and awarded.

CURRENT CONSIDERATIONS: The construction bidding documents for Phase 2 Construction for the Burroughs Modernization Project did not include any patching, slurry sealing, or marking of the northbound lane of Knox Road, nor the parking lot just south of Buildings H and I. However, the Knox Road access needs to be more clearly marked to direct inbound traffic to correct destinations. Also, the parking lot has a network of widening cracks that are a potential hazard to pedestrians. The parking lot needs to have cracks corrected, slurry seal applied, and proper parking striping executed. As a result, the paving Prime Trade Contractor (PTC), Bowman Asphalt, was requested to provide a proposal for labor and materials to complete this additional work. These additional costs to the PTC were not a part of their contract as bid and awarded.

FINANCIAL IMPLICATIONS: Authorization is requested to amend the contract with Bowman Asphalt, Inc. as follows:

Bowman Asphalt, Inc. - Base Contract:	\$ 727,650.00
Previously Approved Change Orders	\$ 33,785.48
<u>Proposed Change Order #2</u>	<u>\$ 50,296.00</u>
Total New Contract Amount	\$ 811,731.48

Funding for this expense shall be 80% from the Burroughs High School DoD grant funds and 20% from district matching funds including Fund 40.

SUPERINTENDENT’S RECOMMENDATION: The superintendent recommends that the board approve Change Order #2 to include the work described therein to the agreement with Bowman Asphalt, Inc. for the proposed labor as presented.

# CHANGE ORDER

Distribution to:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> OWNER     | <input checked="" type="checkbox"/> INSPECTOR |
| <input checked="" type="checkbox"/> ARCHITECT | <input checked="" type="checkbox"/> DSA       |
| <input type="checkbox"/> CONTRACTOR           | <input type="checkbox"/> CITY AGENCY          |
| <input checked="" type="checkbox"/> FIELD     | <input checked="" type="checkbox"/> OTHER     |

**PROJECT:** Sierra Sands Unified School District **CHANGE ORDER NO.:** 2

**Project Name:** Burroughs High School Modernization  
500 N. French Avenue  
Ridgecrest, CA 93555

**DATE OF ISSUANCE:** September 14, 2017

**TO:** **BOWMAN ASPHALT, INC.**  
3351 Fairhaven Dr.  
Bakersfield, CA 93308

**PROJECT NO.:** 220001  
**DSA APPL. #** A-03-115512  
**CONTRACT FOR:** Asphalt Crack-Fill,  
Slurry Seal & Striping  
on Knox Rd. & at  
Existing Parking Lot

**Bid Category:** ASPHALT PAVING

**CONTRACT DATE:** March 9, 2017  
**C-CONTRACT NO.:** \_\_\_\_\_

**Action:** Request the Board of Trustees approve the contract changes contained in the below referenced Exhibits.

You are directed to make the following changes in this Contract:  
Reference attached Change Order Item.

EXHIBIT	CONTRACTOR COR #		COST
EXHIBIT A	COR # 252R1	Proposal =	\$41,196.00
EXHIBIT B	COR # 263R1	Proposal =	\$9,100.00
<b>Total CO Amount:</b>			<b>\$50,296.00</b>

Not valid until signed by the Owner, Architect and Contractor.

Signature of Contractor indicates his agreement herewith, including any adjustment in Contract Sum or Contract Time.

The original Contract Sum was	\$ 727,650.00
Net change by previously authorized Change Orders	\$ 33,785.48
The Contract Sum prior to this Change Order was	\$ 761,435.48
The Contract Sum will be increased (decreased) by this Change Order	\$ 50,296.00
The new Contract Sum including this Change Order will be	\$ 811,731.48
The Contract Time will be changed by [0] Days.	0
The Date of Completion as of the date of this Change Order therefore is:	October 1, 2017

**Contractor:**

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend for your acceptance.

	Name (Printed)	Signature	Date
<b>Architect:</b>	RBB Architects, Inc.	_____	_____
<b>Const. Mgt. Rep.:</b>	Colombo Construction	_____	_____
<b>Bond Planning PM:</b>	Maas Companies	_____	_____
<b>Inspector of Record:</b>	Jeff Roberson	_____	_____
<b>Owner:</b>	Christina Giraldo	_____	_____
	Asst Supt Business + Support Svcs		

**ITEM CO.:**

<b>Requested by:</b>	District
<b>Reference</b>	Exhibits A & B
<b>Justification</b>	C/4
<b>Time Extension</b>	0 Days

ADD/DEDUCT: \$ 50,296.00

**TOTAL CHANGE ORDER AMOUNT: \$ 50,296.00**

**CODE LEGEND\***

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

\* Note: "I" has been omitted to avoid confusion with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

## 10. CONSTRUCTION ADMINISTRATION

10.7 Approval to Add Change Order #1 to the Agreement for Phase 2 with USS Cal Builders, Inc. to Execute Various Out-of-Scope Electrical and Low Voltage Services at the Burroughs Modernization Project

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**BACKGROUND INFORMATION:** In December of 2012, the district received a grant from the Department of Defense (DoD) - Office of Economic Adjustment (OEA) for approximately thirty-one million dollars for the modernization of Burroughs High School (BHS). In response to that grant, the district initiated design and construction phase services to complete execution of the project.

**CURRENT CONSIDERATIONS:** The Burroughs High School Modernization Project has advertised and awarded contracts for two separate phases of work. Phase 2 has included realignment and positive draining of all west parking lots, the resulting retention basin, and the new administration building. During the course of construction, certain unforeseen electrical work was required immediately to maintain project schedule. The district requested that USS Cal Builders, Inc. provide the work on a labor and materials basis.

**FINANCIAL IMPLICATIONS:** Authorization is requested to amend the contract with USS Cal Builders, Inc. as follows:

USS Cal Builders, Inc. – Electrical - Base Contract	\$718,000.00
Net change by previously authorized Change Orders	\$ .00
<u>Proposed Change Order #1</u>	<u>\$ 19,203.51</u>
Total New Contract Amount	\$737,203.51

Funding for this expense shall be 80% from the Burroughs High School DoD grant funds and 20% from district matching funds including Fund 40.

**SUPERINTENDENT’S RECOMMENDATION:** The superintendent recommends that the board approve Change Order #1 to add the work described therein to the agreement with USS Cal Builders, Inc. to provide various out-of-scope electrical and low voltage services.

# CHANGE ORDER

Distribution to:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> OWNER      | <input checked="" type="checkbox"/> INSPECTOR |
| <input checked="" type="checkbox"/> ARCHITECT  | <input type="checkbox"/> DSA                  |
| <input checked="" type="checkbox"/> CONTRACTOR | <input type="checkbox"/> CITY AGENCY          |
| <input checked="" type="checkbox"/> FIELD      | <input checked="" type="checkbox"/> OTHER     |

**PROJECT:** Sierra Sands Unified School District **CHANGE ORDER NO.:** 1

**Project Name:** Burroughs High School Modernization  
500 N. French Avenue  
Ridgecrest, CA 93555

**DATE OF ISSUANCE:** September 14, 2017

**TO:** **USS CAL BUILDERS, INC.**  
8051 Main Street  
Stanton, CA 90680

**PROJECT NO.:** 220001  
**DSA APPL. #** A-03-115512  
**CONTRACT FOR:** Miscellaneous Out-of-  
Scope Changes  
**CONTRACT DATE:** March 9, 2017  
**C-CONTRACT NO.:** \_\_\_\_\_

**Bid Category:** ELECTRICAL (PHASE 2)

**Action:** Request the Board of Trustees approve the contract changes contained in the below referenced Exhibits.

You are directed to make the following changes in this Contract:  
Reference attached Change Order Item.

EXHIBIT	CONTRACTOR COR #		COST
EXHIBIT A	COR # 00257	Proposal =	\$19,203.51

Total CO Amount: **\$19,203.51**

Not valid until signed by the Owner, Architect and Contractor.

Signature of Contractor indicates his agreement herewith, including any adjustment in Contract Sum or Contract Time.

The original Contract Sum was	\$	718,000.00
Net change by previously authorized Change Orders	\$	-
The Contract Sum prior to this Change Order was	\$	718,000.00
The Contract Sum will be increased (decreased) by this Change Order	\$	19,203.51
The new Contract Sum including this Change Order will be	\$	737,203.51
The Contract Time will be changed by [0] Days.		0
The Date of Completion as of the date of this Change Order therefore is:		October 1, 2017

**Contractor:**

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend for your acceptance.

	<b>Name (Printed)</b>	<b>Signature</b>	<b>Date</b>
<b>Architect:</b>	RBB Architects, Inc.	_____	_____
<b>Const. Mgt. Rep.:</b>	Colombo Construction	_____	_____
<b>Bond Planning PM:</b>	Maas Companies	_____	_____
<b>Inspector of Record:</b>	Jeff Roberson	_____	_____
<b>Owner:</b>	Christina Giraldo	_____	_____
	Asst Supt Business + Support Svcs	_____	_____

**ITEM CO.:**

<b>Requested by:</b>	District
<b>Reference</b>	Exhibit
<b>Justification</b>	A/4
<b>Time Extension</b>	0 Days

ADD/DEDUCT: \$ 19,203.51

**TOTAL CHANGE ORDER AMOUNT: \$ 19,203.51**

**CODE LEGEND\***

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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- 3 ARCHITECT/ENGINEER GENERATED
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- 5 INSPECTOR OR AGENCY GENERATED

## 11. BUSINESS ADMINISTRATION

11.6 Approval of Bid Selection for Dairy Products for the 2017-18 School Year

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BACKGROUND INFORMATION: The district is not required by law to go out to bid on perishable products. However, it has been the district's practice over many years to solicit bid proposals. As the previously awarded dairy product bid award had been extended for the third and final allowable time, Sierra Sands Unified School District solicited requests for contracted pricing for dairy products for the 2017-18 school year.

CURRENT CONSIDERATIONS: In accordance with the district's established protocol, advertisements were placed in the Daily Independent and the Bakersfield Californian on August 30, 2017 and September 6, 2017. The bid opening was on September 12, 2017. Only one bid response was received from Mather Bros, Inc. of Ridgecrest.

FINANCIAL IMPLICATIONS: Based on the responses received, Mather Bros., Inc. was the overall lowest bidder.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education approve Mather Bros, Inc. of Ridgecrest as the provider of dairy products for the 2017-18 school year.