

**INYO-KERN SCHOOLS FINANCING AUTHORITY**

**Regular Meeting of the Board of Directors**

**AUGUST 16, 2012  
Ridgecrest City Council Chambers  
100 W. California Ave.  
Ridgecrest, CA 93555**

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert  
Judy Dietrichson  
Bill Farris, Vice Chairman  
Tim Johnson, Chairman  
Tom Pearl  
Kurt Rockwell  
Michael Scott  
LeRoy Kritz, Lone Pine Representative

Joanna Rummer, Secretary of the Board

1. ADOPTION OF AGENDA
2. APPROVAL OF MINUTES of the regular meeting of July 19, 2012.
3. Request to Utilize Inyo-Kern Schools Financing Authority Funds to Contract with Westberg + White Architects and Planners to Provide Interim Construction Project Management Services for Sierra Sands Unified School District
4. ADJOURNMENT

3 BUSINESS ADMINISTRATION

3.1 Request to Utilize Inyo-Kern Schools Financing Authority Funds to Contract with Westberg + White Architects and Planners to Provide Interim Construction Project Management Services for Sierra Sands Unified School District

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BACKGROUND INFORMATION: The district has contracted with a construction project manager during our modernization process. Our current construction project manager, Mr. Tom McMahon has given us notice that he plans to retire.

CURRENT CONSIDERATIONS: The current phase of the district's modernization program is winding down. Items related to final certification of a few of our projects are pending. Mr. Robert Espinoza, architect for Westberg + White, has offered to serve as Interim Project Construction Manager to complete any outstanding work.

FINANCIAL IMPLICATIONS: The proposal for interim services is for a period of 3 months with two, three month options. Mr. Espinoza already spends one day a week in the district. If the board approves the proposal, he would spend an additional two days per week in the district. Mr. Espinoza's expense including lodging for the additional two nights, food and mileage in town would be approximately \$4,250 per month while we are in transition. The maximum expense if services are needed for nine months is \$38, 250.

SUPERINTENDENT'S RECOMMENDATION: It is the superintendent's recommendation that the board authorize the district to enter into a Consultant Services Agreement with Westberg + White Architects and Planners for Interim Construction Project Management services. It is further recommended that the term of the agreement be for three months with option to extend the term of the agreement three times at an estimated cost of approximately \$4,300 to be paid monthly. Included in this cost are lodging, meals, and estimated in town mileage.